

## **Regina Coeli Academy Summer Camp Code of Conduct**

The mission of Regina Coeli Academy is to equip its students to be joyful saints through Catholic Faith formation, classical wisdom, and virtue in action. Therefore, the following guidelines must be read and understood by the parent(s) or guardian(s) of each camper registered with the RCA Summer Camps. Parents are responsible for communicating these guidelines to their campers. Violations of these guidelines could result in dismissal from camp. ***Families with multiple campers only need to sign one Code of Conduct.***

### **Camper Agreement of General Principles**

As a camper of Regina Coeli Academy I agree to the following:

- to behave in a manner that is respectful to God, others, and myself,
- to be responsible for my own belongings and respectful of the belongings of others,
- to be a joyful participant in the community,
- to be respectful and obedient to those who have legitimate authority over me.

### **Cell Phones, Smart Watches and Social Media**

Cell phones and smart watches are not to be used while on school property, including camp hours, lunch time, or during any down time throughout the course of the day. Cell phones should remain off and in the camper's bag during camp hours. Smart watches should remain on airplane mode during camp hours. Any necessary communication between a camper and parent(s) or guardian(s) will be accommodated by the camp On-Site Coordinator. Campers may not use social media while on school campus, or during any school-related activity. Any social media post that directly or indirectly references Regina Coeli Academy or any of its campers, personnel or students falls under the guidelines of this handbook, and appropriate disciplinary action will be taken by the Administration.

### **Conversations and Language**

Camper conversations in the classroom and during recess periods should be kept to appropriate topics. Blasphemy, profanity, obscenity, vulgarity, and the like in word, writing, gesture, or action is unacceptable in Christian society. Use of such language demeans the speaker and the community and will not be tolerated.

### **Dismissal Procedures/Changes to Dismissal**

Each parent or guardian picking up a camper at the end of each day must sign their camper out at the registration table prior to leaving. If there is a change in who will be picking your camper up, please communicate this to the On-Site Coordinator at least one hour prior to pickup. If someone other than a parent will be picking up your camper, the adult must show a photo ID to the On-Site Coordinator prior to signing the camper out for the day.

### **Dress Code**

Campers should wear comfortable clothing appropriate for the camp they plan to participate in, and closed toed shoes. Keep in mind your child may be participating in activities that would make footwear such as flip flops unsafe. Additionally, campers should be dressed modestly. Any shorts must be no shorter than 3 inches above the knee and should not be skin tight. Skirts or dresses should touch the knee when standing. Shirts should not be sleeveless. T-shirts should be plain.

**Harassment and Abuse and Its Reporting**

Regina Coeli Academy prohibits all forms of harassment at the school. Regina Coeli Academy reports physical abuse according to State law.

**Medication**

For the safety of all concerned, campers may not carry or personally keep medicines at Camp. Any camper who is required to take prescription medication while at camp must bring to the On-Site Coordinator a written note from the physician and permission from the parent. All medication must be kept by the On-Site Coordinator. The student will sign the medication log for each dose. All medicines must be clearly labeled with the camper's name and must remain in the original container. Faculty and Staff cannot administer over-the-counter medicine, unless provided with both a doctor's note and written permission from the parents.

**Physical Privacy**

All sex-specific restrooms, locker rooms and changing areas are to be used by the designated biological sex only.

**Proper Stewardship**

The campers should learn that they are responsible stewards of God's creation, which includes the school facilities and all materials given to the campers. Defaced school property (including desks, furniture, equipment) will be replaced at the parents' expense within thirty (30) days, and proper disciplinary action will be taken, which can include the child fixing the damaged property. Parents are financially responsible for their child's actions.

**Safety**

The safety of all is a top priority. Campers are not permitted to bring dangerous objects such as matches, penknives, etc. to camp. Campers are not permitted to leave school property without permission.

By signing below, you acknowledge that you have read, understood, and agree to abide by this Christian Code of Conduct and that this School reserves the right to discipline said community member (up to and including termination from the community) for any action(s) in violation of this Code of Conduct.

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Parent Signature

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Printed Name of Camper(s)

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Date